

## Bayo Lawal

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**From:** Bayo Lawal [blawal@mail.aum.edu]  
**Sent:** Saturday, February 12, 2005 9:47 AM  
**To:** 'Cynthia Ellison'  
**Cc:** 'Bayo Lawal'  
**Subject:** Re: Shredded Documents

Hi Cynthia,

I came to the office this morning to do some work and I happen to notice three bags of shredded office documents near the fax machine.

Then I recalled that for most part of Friday, you were sorting files, and I recall asking you what was going on with the files and you told me that you were re-organizing them.

I am therefore shocked this morning to find three bags containing shredded documents of the school. These documents were shredded without a written or verbal permission from me.

I hope you kept a list of all the shredded documents and that this list was approved prior to shredding by the university archivist Jason Kneip.

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